

TRANSFERRING CREDITS TO YOUR HOME UNIVERSITY

It is your responsibility to check with your home university that they will accept credits from AGSIRD.

PREPARING YOUR APPLICATION

Transcripts We must receive official transcripts from the university where you are currently pursuing your M.A. or Ph.D. degree.

A Letter of Recommendation This letter should be from a professor who is teaching you, or has taught you, during your current degree program. The letter of recommendation letters should be sent to AGSIRD by your referee, so be sure to give him/her the mailing address of AGSIRD. Letters should be written on headed paper. We will accept a letter of recommendation by email, as long as the original is then mailed to us. Also let the referee know when you are submitting your application and ask him/ her to send it as close to that date as they can. Give the name of your referee on the application form.

TOEFL score All applicants whose mother tongue is not English are required to take the TOEFL (Test of English as a Foreign Language). Exceptions may be made for applicants studying in a university where the language of instruction is English. You will find information about test centers and dates on www.gre.org ; arrange to take the test in plenty of time so we will receive the score before the deadline for applications. The score will be sent directly from the testing agency to AGSIRD. The AGSIRD institution code is **0230**. A minimum score of 600 on the paper-based test, 260 on the computer-based test or 90 on the new Internet-based test is required.

Personal statement The personal statement assists the admissions committee to get to know you better. Write about why you wish to spend a semester(s) abroad - and why in Paris? What are your objectives after graduation? This should be brief - no more than one page. Attach this to your application.

Application fee The application fee of fifty euros should be paid online at <http://www.ags.edu/payment/login.php> Your application will not be processed until the application fee has been received.

Documents in a language other than English must be accompanied by certified translations. Notarized translations alone will not be accepted, as translations do not replace original documents. Both originals and translations must be received in order for an application to be processed.

Application form Complete the application form, sign and date it and send it by mail, Internet or fax, with your personal statement, and any other document you wish to attach that you feel is relevant to your application.

Please Note *No document or fee received by AGS will be returned to the applicant.*

Applications will only be processed when all documentation has been received, and the application fee paid.

Mailing address:

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APPLICATION FORM FOR STUDY ABROAD STUDENTS

Semester(s) and year you wish to attend AGS: _____

PERSONAL DATA

Family/Last Name: _____ First Name: _____ Middle Name(s): _____

Sex: _____ Nationality: _____ Date of birth: _____ Place of birth: _____
(dd/mm/yy)

Address to which you wish mail to be sent during the application process. Give limit of validity if applicable:

Permanent address:
(if different from above)

Permanent email address: _____

Telephone (home): _____ Telephone (work): _____

Mother tongue: _____ Language(s) spoken at home: _____

List any other languages you speak: _____

ACADEMIC BACKGROUND

University (Name, Country): _____ Graduation year: _____

Degree obtained: _____ Area of concentration: _____

Current University (Name, Country): _____

Degree Program: _____ Area of concentration: _____

When do you expect to graduate? _____

THESIS TOPIC (IF APPLICABLE) _____

TIME LIVED ABROAD (IF ANY)

| Country | Year(s) | Duration | Purpose |
|---------|---------|----------|---------|
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

