

ADMISSION REQUIREMENTS

All M.A. candidates must have completed a Bachelor's degree, or its equivalent.

All Ph.D. candidates must have completed an M.A. degree, or its equivalent in International Relations or in a related field.

PREPARING YOUR APPLICATION

Transcripts We must receive official transcripts of all university level studies you have undertaken. If you have credits transferred from another university then we require official transcripts from that school too. Ask the schools concerned to send the transcripts to AGS at the mailing address below.

Two Letters of Recommendation These letters should be from professors who taught you during your last degree program. If you graduated more than five years ago, then this obligation is waived and you can ask someone who can assess your potential to succeed in graduate level study; this could be an employer. Recommendation letters should be sent to AGS by your referee, so be sure to give them the mailing address of AGS (see below). Letters should be written on headed paper. We will accept a letter of recommendation by email, as long as the original is then mailed to us. Also let the referee know when you are submitting your application and ask him/ her to send it as close to that date as they can. List the names of your referees on the application form.

GRE score All applicants are required to submit a GRE (Graduate Record exam) score. You must arrange to take the test, which is offered in the USA and internationally. The score must be sent to AGS directly from the testing agency.

The AGS institution code is **0632**. You will find information about test centers and dates on www.gre.org It takes several weeks for the score to be sent out, so arrange to take the test before the deadline for applications.

TOEFL score All applicants whose mother tongue is not English are required to take the TOEFL (Test of English as a Foreign Language). Exceptions may be made for applicants who graduated from a university where the language of instruction was only in English. You will find information about test centers and dates on www.gre.org ; arrange to take the test in plenty of time so we will receive the score before the deadline for applications. The score will be sent directly from the testing agency to AGS. The AGS institution code is **0230**. A minimum score of 600 on the paper-based test, 260 on the computer-based test or 90 on the new Internet-based test is required.

Degree diplomas If you have received your degree diploma before sending off your application to AGS then include a photocopy with your application; otherwise send it as soon as it becomes available. This will still be accepted after the deadline for applications.

Personal statement The personal statement assists the admissions committee to get to know you better and assess your potential to do graduate level work in international relations. We want to know why you are envisaging studying in the field of international relations and your objectives after graduation. Please take time over this essay, which should be one or two pages in length. Remember content is more important than length.

Application fee The application fee of fifty euros should be paid online at <http://www.ags.edu/payment/login.php> Your application will not be processed until the application fee has been received.

Documents in a language other than English must be accompanied by certified translations. Notarized translations alone will not be accepted, as translations do not replace original documents. Both originals and translations must be received in order for an application to be processed.

Application form Complete the application form, sign and date it and send it by mail, Internet or fax, with your personal statement, and any other document you wish to attach that you feel is relevant to your application.

Please Note *No document or fee received by AGS will be returned to the applicant.*

Applications will only be processed when all documentation has been received, and the application fee paid.

Mailing address:

Mr Matthew Delabre
Admissions
American Graduate School in Paris
School of International Relations and Diplomacy
101 boulevard Raspail
75006 Paris
France

Email: matthew.delabre@ags.edu Telephone: +33 (0)1 47 20 00 94 Fax: +33 (0)1 47 20 81 89

APPLICATION FORM

PROGRAM APPLIED FOR (circle one): **MA** **PhD** Semester you wish to begin: _____

PERSONAL DATA

Family/Last Name: _____ First Name: _____ Middle Name(s): _____

Sex: _____ Nationality: _____ Date of birth: _____ Place of birth: _____
(dd/mm/yyyy)

Address to which you wish mail to be sent during the application process Give limit of validity if applicable:

Permanent address:
(if different from above) _____

Permanent email address: _____

Telephone (home): _____ Telephone (work): _____

Mother tongue: _____ Language(s) spoken at home: _____

List any other languages you speak: _____

ACADEMIC BACKGROUND

University (Name, Country): _____ Graduation year: _____

Degree obtained: _____ Area of concentration: _____

University (Name, Country): _____ Graduation year: _____

Degree obtained: _____ Area of concentration: _____

University (Name, Country): _____ Graduation year: _____

Degree obtained: _____ Area of concentration: _____

Other university experience: _____

TIME LIVED ABROAD (IF ANY)

Country	Year(s)	Duration	Purpose
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

WORK EXPERIENCE

Please list here any work experience that you may have. Give names of employer, dates of employment and your responsibilities: add a separate sheet if you wish.

OTHER EXPERIENCE

Mention here other information that could be relevant to your application: leadership positions held, honors awarded, volunteer work etc.

RECOMMENDATIONS

Give here the names, positions and email addresses of the two people whom you have contacted to write letters of recommendation.

Name: _____

Position: _____ Email: _____

Name : _____

Position: _____ Email: _____

DATES OF TESTS

Test of English as a Foreign Language (TOEFL) taken on: _____ (if applicable)

Graduate Record Exam (GRE) taken on: _____

APPLICATION FEE: Date paid: _____ (The fee of €50 should be paid online at : <http://www.ags.edu/payment/login.php>)

WHERE DID YOU HEAR ABOUT AGS? CHECK ALL THAT APPLY (Please specify where possible)

ONLINE SEARCH ENGINE? _____ UNIVERSITY FAIR _____

WHAT KEYWORDS DID YOU ENTER? _____ PROFESSOR/ADVISOR/CAREER CENTER _____

 AGS STUDENT / ALUMNI _____

 AGS PROFESSOR/ STAFF MEMBER _____

ONLINE EDUCATION DIRECTORY _____ ALLIANCE FRANÇAISE/ARCADIA _____

PRINT EDUCATION DIRECTORY _____ OTHER _____

EMBASSY/CONSULATE _____

WHAT PROMPTED YOU TO APPLY TO AGS? _____

WILL YOU BE APPLYING FOR FINANCIAL AID?

- U.S. FEDERAL LOAN
 OTHER NATIONAL LOAN
 AGS LOAN
- PRIVATE LOAN
 OTHER _____

Please check our website for information about eligibility for loans.

TO WHAT OTHER UNIVERSITIES ARE YOU APPLYING?

FRENCH LANGUAGE COURSES

- Check here if you would enter the French language program with Alliance Française as offered by AGS.

DOUBLE DEGREES If you are interested in taking one of the double degree programs, let us know here. Your response is simply indicative and does not commit you to entering these programs.

- Master en Diplomatie et Negotiations Stratégiques - Université Paris XI
 LL.M. - Université de Cergy-Pontoise
 M.A. in Peace and Conflict Resolution - Arcadia University, Pennsylvania, USA.

(Your answers to the above questions concerning French language and double degree programs are for information only and will not be taken into consideration when the decision as to admittance to AGS is made).

PERSONAL STATEMENT (attach no more than two pages to your application)

The admissions committee wants to know more about you. Write about any experience: personal, academic or professional that has led to your desire to study international relations. Why do you believe that you are a good candidate for this program? What are your goals after graduation?

SIGNATURE:

Date:

SEND YOUR APPLICATION TO :

Mr Matthew Delabre
Admissions,
American Graduate School in Paris
School of International Relations and Diplomacy,
101 boulevard Raspail,
75006 Paris,
France